

TUCSON UNIFIED SCHOOL DISTRICT

School Name
School Address
City, State, ZipCode
Phone Numbers

Long-Term Hearing Officer Decision and RecommendationDateParent/Legal Guardian NameParent/Legal Guardian AddressTucson, Arizona 857 last 2 numbers of zipcodeRe: Student Name, Matric: #,Grade: #, Ethn: Incident #Dear Parent Name:

On Date, a long-term suspension disciplinary hearing was conducted for Student Name. Based on the evidence presented at the hearing, I find that Student Name violated the TUSD Guidelines for Student Rights and Responsibilities as follows:

Violation(s): Violation Names**Date of Incident:** Date**Description of Student Conduct in Violation of the Guidelines:** Description of Incident

It is my decision that Student Name will be suspended through Date, a total suspension of # school days. Student Name may return to school on Return Date by reporting to Administrator Name for a re-entry conference.

Student Name may not visit any District school or site during the term of suspension unless prior arrangements have been made with the Principal.

Homework has been requested for the student and must be picked up from the School Office. Teachers will not continue to prepare additional homework packets unless initial packets have been completed and returned. If necessary, homework will be provided through the end of the grading period. If the suspension extends into the next grading period, the student will be supported through a TUSD alternative program. Please contact The Office of Student Equity, 225-6686, for assistance with alternative programs. Students on suspension who successfully complete homework assignments shall be allowed a reasonable time to make up tests upon returning to school.

If you wish to appeal this suspension, please do so, in writing, within three (3) school days of receipt of this letter. Please submit your appeal to:

Office of Secondary Leadership
 Dr. Abel Morado, Asst. Superintendent
 Tucson Unified School District
 1010 East Tenth Street
 Tucson, Arizona 85719
 Telephone Number: (520) 225-6422

Your written appeal must specify the basis for the appeal. The basis of appeal is limited to the following: 1) alleged denial of a right available to the student that resulted in an unfair hearing at the Long-Term Suspension hearing; 2) new evidence; 3) allegation of insufficient evidence; 4) allegation of excessive punishment. Refer to TUSD Administrative Regulation JK R2 for more detailed instructions (copies are available on the TUSD website and from my office).

Sincerely,

Hearing Officer Name

Hearing Officer

Copies to: Student Equity Principal Student Cumulative File

JK-R2-E1 – Long-Term Hearing Officer Decision and Recommendation 3-6-13, 05-04-15 (address correction)

JK-R2-E1

Revised: 05/04/15