

 Tucson, Arizona GOVERNING BOARD POLICY	POLICY TITLE: Assignment of Students to Classes and Grade Levels
	POLICY CODE: JG
	LEAD DEPARTMENT: Academic Leadership

Students from Accredited Schools

New students entering from public, parochial and private schools accredited by a recognized accrediting agency or organization shall be placed in grades and classes on the basis of their grade placement/credits in the school from which they are transferring.

Students from Home School and Non-Accredited Schools

The school administration, through academic achievement tests and other necessary evaluation measures, shall determine the appropriate grade level/credit status of students transferring from home schools or private schools that are not accredited.

Assessment protocol, which may include achievement tests and observations, may be required for appropriate grade placement and awarding of credit when a student enrolls from a home school or a non-accredited school. After such assessments and/or observations, the student shall be placed at the grade level and awarded credit as deemed most appropriate by the District in consultation with the child’s parent or legal guardian.

Student Records

Within five (5) days after enrolling a transfer student, the school must request directly from the student's previous school a certified copy of the student's cumulative student education records.

Assignment of students to classes

Assignment of a student to classes (classroom or subjects) shall be made based upon the student's grade-level assignment, completion of any prerequisites, attainment of grade level standards, and any classroom limitations or class-size guidelines, in that order.

Adopted: July 24, 2007

Revision:

Review:

LEGAL REF.: A.R.S. 15-342 – Discretionary powers

CROSS REF.: IKE - Promotion, Retention and Acceleration of Students
IKF - Graduation Requirements
JFB - Open Enrollment

Replaces TUSD Policy #