

 Tucson, Arizona GOVERNING BOARD POLICY	POLICY TITLE: Telephone Usage (Desk Phones, Fax Lines, Cell Phones, Radios)
	POLICY CODE: EJG

Purpose

The purpose of this policy is to ensure that District telephones, fax lines, cell phones, electronic signaling devices, and radios are used to support Tucson Unified School District business strategies and department/site goals, and that management has visibility of and accountability for their usage and costs.

District Phones

Tucson Unified School District desk phones, fax lines, cell phones, electronic signaling devices, and radios are intended for School District business purposes and are to be used to carry out the responsibilities associated with performance of one’s job.

Personal Phones or Electronic Signaling Devices

Staff’s personal cell phones or electronic signaling devices must be turned off and stored out of sight during all instructional and activity time.

Adopted: June 21, 2005
Reviewed: April 16, 2013
Revised:

LEGAL REF: A.R.S.

CROSS REF: