

**Tucson Unified School District No. 1
Governing Board Audit Committee Meeting
Board Room, Morrow Education Center
1010 East Tenth Street
Tucson, Arizona 85719**

**September 20, 2007
5:30 p.m.**

MINUTES

Committee Members Present:

Cliff Altman
Sandra Parker
Loretta Peto
Lea Marquez Peterson
Mark Stegeman

Participants:

Roger F. Pfeuffer, Superintendent
Joel Ireland, Governing Board President
Alex Rodriguez, Governing Board Clerk
Pat Beatty, Executive Director, Finance
Nancy Woll, Legal Counsel
Kera Badalamenti, CPA, PC Heinfeld, Meech & Co.
Mary Alice Wallace, Director of Staff Services to the Governing Board
Linda Todd, Senior Staff Assistant I to the Governing Board

Members of the Public:

Bruce Burke, Governing Board Member (left meeting at 5:30 p.m.)
Brittany Williams, Senior Auditor, Heinfeld, Meech & Co.
Dr. Patricia Lopez, Deputy Superintendent
Cheryl Lander, Communications and Media Relations
Mary Bustamante, Tucson Citizen
Mary Schiltz, Community Member

ITEM

ACTION

MEETING CALLED TO ORDER – 5:30 p.m.

Welcome

- Joel T. Ireland, Governing Board President
- Alex Rodriguez, Governing Board Clerk
- Roger F. Pfeuffer, Superintendent

No Action Taken

<u>ITEM</u>	<u>ACTION</u>
Icebreaker – Time to learn a bit about each other <ul style="list-style-type: none"> Committee members shared biographical information with each other 	No Action Taken
Introductions <ul style="list-style-type: none"> Kera Badalamenti, CPA, partner, Heinfeld, Meech & Co – TUSD Independent Auditors Patricia Beatty, Executive Director, Financial Services, TUSD 	No Action Taken
Overview of the Open Meeting Law – <ul style="list-style-type: none"> Nancy Woll, Legal Counsel, TUSD 	No Action Taken
Election of the Committee Chair	Mark Stegeman nominated Sandra Parker. Lea Marques Peterson seconded. Approved unanimously via roll call.
Overview of the Purpose of an Audit Committee <ul style="list-style-type: none"> Kera Badalamenti, CPA, Heinfeld, Meech & Co 	No Action Taken
* Roger Pfeuffer, Joel Ireland, Alex Rodriguez, Nancy Woll, and Mary Alice Wallace left the meeting	
Draft of the Audit Committee Charter (for approval by the Governing Board) <ul style="list-style-type: none"> Discussion and instructions for individual input to forming the draft charter at a future meeting. 	No Action Taken
Set Schedule of Committee Meetings and Reports to the Governing Board <ul style="list-style-type: none"> Following discussion, it was the consensus of opinion that the following meetings will be scheduled <ol style="list-style-type: none"> Study Session – October 4, 2007 2:30 p.m. – 5:00 p.m. Quarterly Committee Meeting February 7, 2008 5:30 p.m.- 	Consensus of Opinion No vote taken

MEETING ADJOURNED – 7:00 P.M.

Cliff Altfeld moved
adjournment
Lea Marquez
Peterson seconded
Passed by
Consensus of
Opinion

Approved this _____ day of _____, 2007.

TUCSON UNIFIED SCHOOL DISTRICT NO. ONE

By _____
Sandra I. Parker
Audit Committee Chair

It
09-20-07 Audit Committee/Minutes