

**Tucson Unified School District No. 1
Governing Board Audit Committee Meeting
Board Room, Morrow Education Center
1010 East Tenth Street
Tucson, Arizona 85719**

**May 14, 2009
2:30 p.m.**

MINUTES

Committee Members Present:

Cliff Altfeld, Chair – arrived at 2:40 p.m.
Mary Matiella
Robert O'Toole
Sandy Parker
Loretta Peto, Co-Chair

Committee Members Absent:

None.

Others Present:

Bonnie Betz, Chief Finance Officer, TUSD Finance Department – departed at 3:15 p.m.
Michele Gutierrez, Senior Staff Assistant I to the Governing Board

ITEM

ACTION

MEETING CALLED TO ORDER – 2:35 p.m.

STUDY/ACTION ITEMS

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| 1. Review of Single Audit, Management Letter, CAFR, USFR Compliance and Questionnaire 2008-2009 | No Action Required, discussion only. |
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Bonnie Betz answered and discussed committee members' questions until 3:15 p.m.

Persons commenting, asking questions, or providing information were Cliff Altfeld, Mary Matiella, Robert O'Toole, Sandy Parker, Loretta Peto and Bonnie Betz.

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| 2. RFI Tracking – RFI39 <ul style="list-style-type: none">• Sandy Parker | No Action Required, discussion only. |
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Committee members will send RFI requests to Sandy Parker. Sandy will format request on form and e-mail RFI's to Mary Alice Wallace.

Persons commenting, asking questions, or providing information were Cliff Altfeld, Mary Matiella, Robert O'Toole, Sandy Parker and Loretta Peto.

3. Questions on the CAFR YE June 30, 2008 – RFI 39 Robert O'Toole requested RFI 39. Finance Department responded to questions.

No Action Required, discussion only.

Persons commenting, asking questions, or providing information were Cliff Altfeld, Mary Matiella, Robert O'Toole, Sandy Parker and Loretta Peto.

4. June, July and August meeting Schedule June meeting date will remain as scheduled. Meeting dates in July and August will be discussed at the June meeting.

No Action Required, discussion only.

Persons commenting, asking questions, or providing information were Cliff Altfeld, Mary Matiella, Robert O'Toole, Sandy Parker and Loretta Peto.

5. Proposed Agenda Items and/or Additional RFI's Sandy will create and e-mail request to Mary Alice Wallace on Asset policy procedure for items under \$1,000.00 and request for someone from that department to attend the June meeting to answer questions.

No Action Required, discussion only.

Persons commenting, asking questions, or providing information were Cliff Altfeld, Mary Matiella, Robert O'Toole, Sandy Parker and Loretta Peto.

MEETING ADJOURNED 4:00 p.m.

Sandy Parker moved adjournment. Loretta Peto seconded. Approved 5-0.

Approved this 23rd day of July, 2009.

TUSD GOVERNING BOARD AUDIT COMMITTEE

By _____
Clifford Altfeld
Audit Committee Chair

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5-14-09 Audit Committee/Minutes